

LINDON ELEMENTARY PROTOCOLS 2020-2021

COVID-19 EDITION

FACE COVERING PROTOCOL

- Face coverings have been mandated in schools for all students, teachers, staff, and parents while at school.
- Face coverings can be masks or shields.
- Students will wear masks at all times. Exceptions to this protocol will be while students are eating breakfast and lunch at school, daily structured “mask breaks,” and times when students can maintain a social distance of at least 6 feet.
- Lindon students will receive a mask lanyard to attach to their masks upon arrival at school. They will remove the lanyard when they leave school for the day.
- When students are permitted to remove their masks, the masks will remain on their person attached to their mask lanyards.
- Students are encouraged to wash their masks regularly.
- Students that do not have a mask of their own will be provided one by the school.
- Student names must be clearly written on the front of their masks or shields.
- If a student refuses to wear a mask, they will be referred to the office. If they still refuse to wear a mask, they will have to go home.

SOCIAL DISTANCING PROTOCOL

- Given the size of our classrooms, and the number of students that have chosen to attend school in-person, maintaining a social distance of at least 6 feet will be difficult. That is why students will need to have a mask at all times.
- Non-essential classroom furniture will be removed to allow for better spacing of students in the classroom.
- Students seated in desks or at tables will be spaced as far apart as they can be.
- “Arm’s Length” will be our protocol when students are lining up outside, walking in the hallway, or in any situation where they are in close proximity to other students.

In other words, students should not be able to touch another student with their arms extended. Again, this is why face coverings need to be worn at school as social distancing will be a challenge.

SANITIZATION PROTOCOL

- Each classroom will be equipped with hand sanitizer, disinfectant wipes and for the rooms with sinks, paper towels and anti-bacterial soap.
- A cleaning solution will be in each classroom for teachers to wipe down desks and chairs daily.
- Teachers will also have a cleaning solution to disinfect classroom technology daily.
- All classroom cleaning solutions are approved by the district and will be kept out of reach of students.
- High traffic touch points in classrooms and around the school will be disinfected daily by our custodial staff.
- Students who have class in our trailers will be given regular access to school bathrooms to wash their hands.
- Students are permitted to bring personal hand sanitizer with them to school.

HALLWAY PROTOCOL

- Students will walk in a single file line on the second tile from the wall at an arm's length away from the student in front and behind them.
- Students will walk "single file, on the second tile, hands to self, quiet style."
- Student water bottles clearly labeled with student names are encouraged to reduce traffic in the hallways.
- Hallway drinking fountains should be used to fill water bottles. Over the course of the year, drinking fountains in major hallways will be replaced with water bottle filling stations.

CAFETERIA PROTOCOL

- School breakfast and lunch will be served daily in the Cafeteria.
- The cafeteria consists of 14 12-foot tables with benches. There will be 7 students allowed per table. Four will be seated on one side of the table and 3 on the other side at a diagonal instead of directly across from each other. Stickers on the benches will indicate where students should sit.
- Students will wait on appropriately spaced dots as they enter the designated lunchroom door while they wait for their school lunch.
- Lunch will last approximately 20 minutes for each student. The expectation is that students will have their face coverings on until they are seated and begin eating until they have finished their lunch, at which time, they will put back on their face covering.
- Students will be assigned a table and a location at that table where they will eat each day. This will allow for better contact tracing.
- Two grades will be assigned the same lunch/recess schedule. One of these grades will have lunch before recess while the other will have recess before lunch. This will allow only one grade to be in the cafeteria and only one grade to be on the playground at a time. After 20 minutes they will switch—the grade outside will come in to eat, while the grade in the cafeteria will go outside for recess for 20 minutes.
 - Students with recess first will place their home lunches in their classroom lunch bucket which will be delivered to the lunchroom prior to their arrival.
 - Students with lunch first will take their lunches with them to the cafeteria. Upon exiting the cafeteria, students will place their home lunches (reusable lunch boxes) in their classroom lunch bucket. Classroom lunch buckets will be returned to classrooms after lunch.
 - Classroom lunch buckets will be sanitized regularly.
 - Our “Lunch Ferries” (two of our wonderful aides) will ferry the students from the playground into the cafeteria following a prescribed route through

designated doors and will ferry the students from the cafeteria onto the playground following a different prescribed route and designated doors.

- Lunch tables and benches will be sanitized after each grade leaves and the next arrives.
- Student lunch boxes are allowed, but disposable sack lunches and disposable containers are preferred. Regardless, student names should be clearly labeled on home lunches.

PLAYGROUND PROTOCOL

- Upon arrival to the school, students will immediately put on their face coverings and head to the playground behind the school where they will be picked up and lead into the school by their teachers.
- Students will maintain an arm's length when lining up on the playground to come into the school in the morning or lining up to come in for lunch. They should be wearing their face coverings at these times.
- Students will wear face coverings on the playground when they cannot or choose not to maintain social distance from their peers.
- Playground equipment (balls, jump ropes, etc.) will be distributed to individual teachers for their students to take outside for recess. They will be clearly labeled with the teacher's name. This will allow for fewer students touching the same equipment and the opportunity for contact tracing.
- Gym equipment is to remain in the gym during recess.
- Due to our shortened school day, afternoon recess will be replaced with periodic "mask breaks" taken by classes throughout the day.

LOST AND FOUND PROTOCOL

- Lost and found items will be kept in the cafeteria for a period of two weeks. Items with student names will be returned to students. Items without student names that remain in the lost and found beyond two weeks will be donated to a charitable organization.

TECHNOLOGY PROTOCOL

- Individual students will be assigned to use the same individual classroom technology and equipment all year to allow for contact tracing.
- Technology and equipment will be routinely sanitized as per ASD specifications.
- Students are encouraged to bring their own earbuds/headphones to minimize risk. That said, please do not send students with expensive personal equipment or electronics to avoid damage or theft.

CLASSROOM PARTIES-TBD

ASSEMBLY PROTOCOL

- All assemblies have been suspended until further notice.

FIELD TRIP PROTOCOL

- All field trips have been suspended until further notice.